



CAIRNS HOCKEY ASSOCIATION

CAIRNS HOCKEY COMPETITIONS ADVISORY GROUP – TERMS OF REFERENCE

1. The Cairns Hockey Association (CHA) Competitions Advisory Group provides advice and recommendations to the Hockey Performance and Games Service Manager, Hockey Performance and Game Service Committee (HPGS Committee) and CHA Board on the following:
 - a. Winter season competition matters
 - b. Winter season competition rules
2. In advising the HPGS Committee and the Board, The Competitions Advisory Group will have regard to:
 - a. Cairns Hockey strategic plan.
 - b. Cairns Hockey Play Hockey Plan.
 - c. Financial implications of the Advisory Group's advice, where relevant
 - d. Impact on players, officials, and volunteers
 - e. Impact of CHA Operational requirements
 - f. The public image and reputation of CHA.
 - g. In the best interest of Cairns hockey and playing members.
3. The HPGS Manager, HPGS Committee or the Board may refer a matter to the Competitions Advisory Group for consideration and advice.
4. The HPGS Manager, HPGS Committee or the Board may take the advice of the Competitions Advisory Group into account in deciding on a matter.
5. Competitions Advisory Group recommendations will be made through producing minutes and these minutes including the recommendations be submitted to HPGS Committee through the Hockey Performance and Game Service Manager for attention promptly.
6. The HPGS Manager will report the final decision of relevant matters to the Competitions Advisory Group.
7. The Competitions Advisory Group will refer to previous decisions of the HPGS Committee or the Board in its deliberations and advice.
8. The Competitions Advisory Group will meet when required but must meet a minimum of four times a year.
 - a. Before the start of the season review rules and competition matters.
 - b. During the season to provide specific competition feedback as required.
 - c. Postseason review on the competition structure, rules, and competition matters for feedback to the HPGS committee, the Board, and the CHA Operations.
9. A simple majority of the competition advisory group members (refer to 10.b) is needed to support a motion of advice to the Hockey Performance and Game Service Committee or the CHA Board. Dissenting views may be recorded at the discretion of the Chair.
10. The CHA Competitions Advisory Group comprises:
 - a. Independent Chair
 - b. one representative member from each club affiliated with CHA.
11. Minutes of meetings will be recorded and kept on file in the CHA office.