



CAIRNS HOCKEY ASSOCIATION

CAIRNS HOCKEY JUNIOR PROGRAMS ADVISORY GROUP – TERMS OF REFERENCE

1. The Cairns Hockey Junior Programs Advisory Group (the Junior Advisory Group) provides advice and recommendations to the Cairns Hockey Performance and Game Service Committee (HPGS Committee) and CHA Board on the following:
 - a. Formats and timing of the Junior Programs Hockey Heroes U8's and U10's.
 - b. Specific modifications to program guidelines/rules and practices
 - c. Participation in strategic discussions relating to Cairns Hockey Junior Programs
 - d. Implementation of the local junior programs
 - e. Guidelines relating to Junior Club Duties
 - f. Seeking feedback through surveys and any other relevant matters
2. In advising the HPGS Committee and the Board, the Junior Advisory Group will have regard to:
 - a. Cairns Hockey strategic plan.
 - b. Cairns Hockey Play Hockey Plan.
 - c. financial implications of the Junior Advisory Group's advice, where relevant
 - d. the impact on players, officials, volunteers and parents
 - e. the impact of CHA Operational requirements
 - f. the public image and reputation of CHA.
3. The HPGS Committee or the Board may refer a matter to the Junior Advisory Group for consideration and advice.
4. The HPGS Committee or the Board may take the advice of the Junior Advisory Group into account on any relevant matter.
5. Junior Advisory Group recommendations will be made through producing minutes, and these minutes, including the recommendations, be submitted to HPGS Committee through the Hockey Performance and Game Service Manager for attention promptly.
6. The HPGS Committee will report the final decision of relevant matters to the Junior Advisory Group.
7. The Junior Advisory Group will refer to previous decisions of the HPGS Committee or the Board in its deliberations and advice.
8. The Junior Advisory Group will meet when required but must meet a minimum of four times a year.
9. A simple majority of members of the Junior Advisory group (refer to 10.c) is needed to support a motion of advice to the HPGS Committee or the CHA Board. Dissenting views may be recorded at the discretion of the Chair.
10. The CHA Junior Program Advisory Group comprises:
 - a. Independent Chair
 - b. Cairns Hockey Development Officer or Cairns Hockey Performance and Game Service Manager.
 - c. The Junior Co-ordinator from each Hockey Club affiliated with CHA
 - d. The Junior Co-ordinator from each Hockey Club affiliated with CHA is entitled to bring one guest from their club (noting that only the club Junior Co-ordinator will have voting rights)
11. Minutes of meetings will be recorded and kept on file in the CHA office.