



COVID-19 SAFETY MANAGEMENT PLAN

CAIRNS HOCKEY ASSOCIATION

Updated 17th December 2021

Contents

PURPOSE	2
DOCUMENT HISTORY & CONTROL.....	2
SCOPE.....	2
RESPONSIBILITIES	2
RESOURCES	3
1.1 SPORT SUPPORT	3
1.2 QUEENSLAND GOVERNMENT	3
1.3 FEDERAL GOVERNMENT	3
HAZARD AND RISK MANAGEMENT (H.A.R.M)	3
MOVEMENT, ACCESS, ACTIVITY AND HEALTH MANAGEMENT	3
1.4 CONTACT	3
1.5 FACILITY CAPACITY	4
ENTRY AND EXIT:	4
FIT TO ENTER:	4
ATTENDANCE REGISTER:	4
1.6 FACILITY USAGE	4
CHANGE ROOMS:	4
PUBLIC TOILETS:	4
DUGOUTS & TECHNICAL BENCHES:	4
GRANDSTANDS AND SEATING:	5
CANTEEN AND BAR ACCESS:	5
1.7 EVENTS.....	5
HYGIENE	5
1.8 WATER CONTAINERS	5
1.9 SHARED EQUIPMENT	5
1.10 HANDWASHING AND SANITISING	5
1.11 FULL BODY SHOWERS	5
1.12 PROHIBITIONS	5
1.13 CLEANING SCHEDULES	5
SPORTS MEDICINE	6
PERSONAL BEHAVIOUR	6
1.14 GREETINGS	6
1.15 MODIFICATION OF RULES	6
COMMUNICATION	6
1.16 ELECTRONIC MEDIA.....	6
1.17 COVID SAFE COORDINATOR INDUCTION.....	6
1.18 SIGNAGE	6
CHA USER GROUPS	7
DISCIPLINARY ACTION	7
APPENDIX 1.	8
APPENDIX 2.	9
APPENDIX 3.	10
APPENDIX 4.	11

Purpose

To reduce exposure to the spread of the Coronavirus (COVID-19).

To establish agreed protocols for the management of illness in members and user groups attending the Cairns Hockey Association (CHA).

To enable training and competitions to resume under the Restrictions for sport, recreation and fitness organisations complying with stage 3, approved by the Queensland Chief Health Officer.

Document History & Control

This Safety Management Plan applies from Saturday December 17, 2021 and is subject to directives issued by the Queensland Chief Health Officer.

Cairns Hockey is considered an outdoor based organisation and is not considered a restricted business, activity or undertaking. Therefore, organisations are not required to comply with the COVID checklist. Vaccinated and unvaccinated persons are permitted to attend and participate.

This Safety Management Plan is only valid on the last date of distribution; it currently resides locally with Cairns Hockey Association (CHA) General Manager who should be contacted if you are in doubt of the authenticity or currency.

DISTRIBUTION REGISTER				
Version Number	Date of Issue	Document Status	Recipient	Organisation
Draft V.1	02/06/2020	Issue for Review	CHA Staff and Board CHA, Cairns	CHA QLD
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Draft V.3	8/06/2020	Issue for Approval	Board CHA, Cairns	CHA QLD
Draft V.3	09/06/2020	Board Approved	Board CHA, Cairns	CHA QLD
Final V.1	08/07/2020	Issue for Review	Board CHA, Cairns	CHA QLD
Final V.1	10/07/2020	Board Approved	Board CHA, Cairns	CHA QLD
Final V.2	11/03/2021	Updated in line with current restrictions	Board, CHA Clubs, All user groups	CHA QLD
Final V.3	17/12/2021	Update in line with current restrictions	Board CHA, CHA staff, CHA Clubs and all user groups	CHA QLD

Scope

This plan applies to CHA employees, subcontractors, volunteers, Affiliated Associations and their clubs, members, players, and officials. It also applies to sports trainers, spectators, and other users of the CHA.

Responsibilities

The CHA General Manager shall ensure physical measures are in place before use.

Users are also responsible to ensure compliance with this plan.

Resources

1.1 Sport Support

[HQ Return to Play Guidelines under Stage 3.](#)

[HQ COVID-19 Info Hub](#)

[Hockey Australia COVID-19 Support Hub](#)

1.2 Queensland Government

[Qld Field Team Sports Industry Plan](#)

[COVID-19 QLD](#)

[Roadmap to easing Queensland's restrictions](#)

[Queensland's Return to Play Guide](#)

[COVID Safe Events](#)

[Bar and Canteen COVID-19 Checklist](#)

[Qld Government identified COVID-19 hotspots](#)

[Restrictions for sport, recreation, and fitness organisations | Queensland Government \(covid19.qld.gov.au\)](#)

1.3 Federal Government

[Environmental cleaning and disinfection principles for COVID-19](#)

[Australian Government Department of Health](#)

[How to Clean and Disinfect a Workplace](#)

[Safe Work Australia COVID Safe Checklists](#)

Hazard and Risk Management (H.A.R.M)

Hazard and Risk Management at the CHA shall be monitored by the General Manager and the CHA Staff to ensure control measures are being implemented.

Users shall ensure compliance with this plan and any other Club specific COVID Safe Plans.

It is highly recommended that all participants only wear or use their own attire and equipment.

No equipment shall be left at the CHA. No lost property will be kept at the centre.

All entrants must agree to the terms and conditions of entry.

Movement, Access, Activity and Health Management

1.4 Contact

Contact during competitions and trainings at CHA is permitted. However, off the pitch social distancing requirements and general hygiene measures remain. These include:

- When possible, shower at home prior to training or competition and wear clean clothing.
- Take care to store your mouthguard appropriately when not in use and do not rinse it in public if possible; do not share sticks, clothing, towels etc.
- Bring your full water bottle to training or competition with your name clearly visible on the bottle. Participants must not share water bottles.
- Use hand sanitiser when entering and exiting the venue and as required during your session.

The CHA will stagger competition start times to allow time to clean dugouts and high touch areas.

1.5 Facility Capacity

Visitors and spectators are welcome to attend the facility. All attendees of the CHA must abide by the social distancing requirements of 1.5 meters.

Entry and Exit:

Ingress and egress shall be via the CHA Facilities Map (Appendix 2 and 3). It has been designed to identify all the entry and exit points for CHA. Signs will clearly identify the entry points.

Fit to Enter:

All staff and users of the CHA shall not attend if in the past fourteen days they have:

- Had any COVID-19 symptoms.
- Tested positive for COVID-19.
- Been in contact with any confirmed/suspected COVID-19 case.
- Travelled to any of the Qld Health identified hotspots.

Players who have recovered from COVID-19 infection should consider a gradual return to training/competition.

Persons suspected of being unwell, having any respiratory symptoms (even mild) or having signs of a fever shall be denied entry and requested to return home, seek medical attention, and notify health authorities.

Attendance Register:

Collection of contact tracing is not compulsory but recommended via the Check in QLD app [Check In Qld app | Queensland Government \(covid19.qld.gov.au\)](https://www.qld.gov.au/covid19/checkin).

The Cairns Hockey Association will use the QR code system to manage attendance records. All user groups are required to scan in to register their attendance. If they do not have a phone on them to register, they can:

- Be included in the party of a friend scanning in.
- Register manually at the entry/exist points.

Posters will be up at entry points to scan in, and at exit points to scan out.

If required, this information is then accessed by Queensland Health to help with faster COVID-19 related contact tracing- this helps to keep the community safe.

1.6 Facility Usage

Change Rooms:

Change rooms are open for toilet use only on competition days.

Changerooms are permitted for use as approved by CHA. It will apply the occupant density requirements of one person per two square metres.

Public Toilets:

The main door to the public toilets will be propped open to limit the need to touch the door handle. Please ensure this door remains open.

Access to the public toilets is limited to no more than four persons at any one time in any of the toilet areas. Participants are to self-manage this requirement. Toilets cannot be used for changing.

Cleaning and sanitising equipment is available in the toilets.

Dugouts & Technical Benches:

Dugouts and technical benches are open for game days. The CHA staff and COVID safe coordinators will do the first and last clean of the day. For the sessions in-between it recommended that the incoming teams and club COVID Safe Coordinators clean the high touch points before their teams and officials can enter the space.

CHA will provide all cleaning materials. Games have been scheduled to allow enough time to clean before the next game begins.

Grandstands and Seating:

Grandstands will be open.

Canteen and Bar Access:

The CHA bar and canteen is considered takeaway (within the CHA facility only) and is not mandated. Social distancing restrictions remain in place.

Patrons of the bar and canteen must follow the below requirements and recommendations:

- Social distancing must be adhered to when lining up.
- Hand sanitizing stations available.

Pro Shop Access:

The CHA Pro Shop will be open.

Signage will clearly indicate the entry and exit point for the Pro Shop. Hand Sanitizing will be available upon entry and exist of the shop.

Social distancing and hand washing must always be applied.

1.7 Events

Under the Stage 3 current restrictions for sport, recreation, and fitness organisations both vaccinated and unvaccinated people are permitted to outdoor community events. No occupant density limits apply. Contact information must be collected via the Check in Qld app.

Hygiene

1.8 Water Containers

Participants shall bring and only use their own water bottles.

1.9 Shared Equipment

It is highly recommended that hockey sticks, shin pads, gloves, face masks, goal keeping equipment, and any hockey equipment are not shared.

1.10 Handwashing and Sanitising

All participants, parents, guardians, spectators, and staff shall have access to the public toilets to wash their hands with soap and water.

It is recommended that all participants sanitise their hands when entering and exiting CHA.

1.11 Full Body Showers

Showering at the venue is permitted on request. COVID cleaning will be required after use.

It is highly recommended that participants shower at home prior to training/competition and wear clean training/playing attire.

It is highly recommended that participants shower at home after training/competition and wash training/playing attire.

1.12 Prohibitions

The following must be observed:

- No spitting or bushman's nose blows anywhere or on any person.
- No smoking in the centre.
- No sanitiser products are to be applied to people or high contact surfaces/equipment whilst on the turf as it can permanently stain.

1.13 Cleaning Schedules

Time shall be allowed for Team COVID Safe Coordinators to clean their respective areas.

Spray bottles with disinfectant will be available in the toilets. Users are encouraged to spray down the taps and basins after use.

After the last training/competition session of each evening or following an incident CHA Staff will clean and sanitise: -

- Toilet stall door handles, flush buttons on toilets, taps and soap dispensers.
- High contact handrail.

Regular monitoring of paper towels, soap and hand sanitiser levels will occur.
The CHA will be commercially cleaned twice a week.

Sports Medicine

Where reasonably possible it is recommended participants administer first aid or sport medicine themselves. E.g., complete their own ankle strapping, apply a band aid etc. In the case of an emergency call an ambulance on **000** and proceed with following standard first aid precautions. Access to first aid rooms will be available during competition days. The first aid table will be covered by a disposable sheet. After use, the disposable sheet must be placed in the rubbish by the first aider and the surface cleaned with disinfectant. A new disposable sheet must then be placed on the table.

Personal Behaviour

1.14 Greetings

Handshakes and high-fives are not recommended.

Team huddles may only be held with players maintaining 1.5m separation from each other and the coach.

1.15 Modification of Rules

Attendees requiring mobility aids shall continue to be afforded discretion to use aids such as, crutches, walking frames etc.

Where there has been contact by other participants, mobility aids shall be cleaned and or sanitised before and after use.

Communication

1.16 Electronic Media

The CHA COVID Safe Management Plan will be available on the Cairns Hockey Association website. It will be emailed directly to the leaders of each user group and available for download when booking.

1.17 COVID Safe Coordinator Induction

Each group booking will be required to nominate a COVID Safe Coordinator who will be attending the training/competition with the group. E.g., Team Coach or Manager. The COVID Safe Coordinator will be required to complete an induction with the CHA General Manager of the CHA before they can gain access to the facility.

Please refer to Appendix 1 - CHA COVID Safe Coordinator Duty Description for more information.

1.18 Signage

Relevant signage will be posted on the entrance gate, and throughout the venue.

CHA User Groups

Each user of the CHA will be required to have their own COVID Safe Plan on how they manage their people and equipment.

All User Groups will be required to agree to the terms and conditions set out by this plan before they will be provided access to train.

Disciplinary Action

Individuals or groups failing to comply with the requirements set out in this Safety Management Plan will be requested to leave immediately.

Where the COVID Safe Coordinator fails to comply with the team requirements or where several team members fail to comply, the entire team shall be requested to leave.

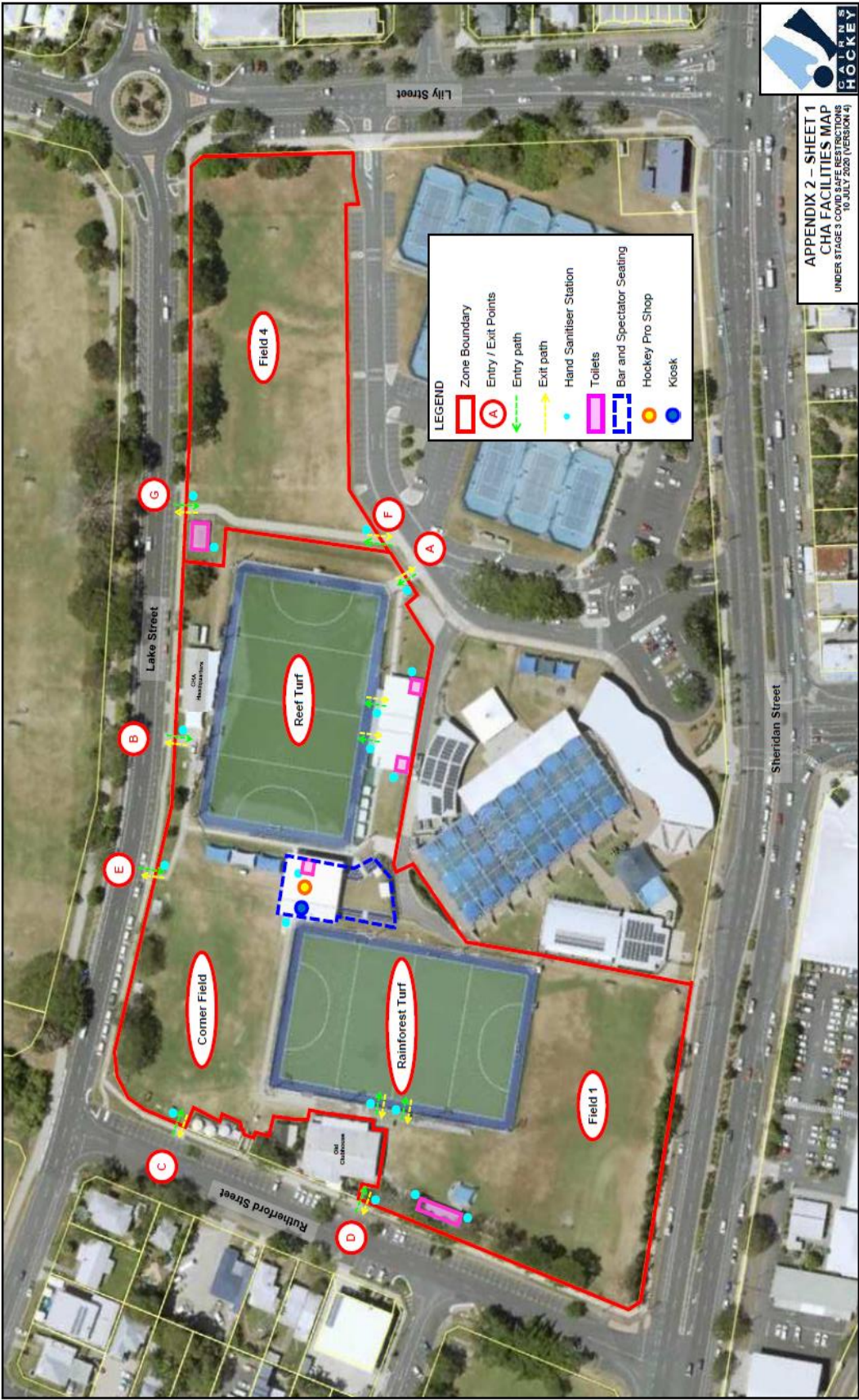
Repeat offenders will be denied further entry.

Appendix 1.

COVID Safe Co-Ordinator Duty Statement

Duty Statement			
Position Title	COVID Safe Co-Ordinator		
Purpose of the Position	To be the primary contact for a training/competition group using the Cairns Hockey Association (CHA) and to be responsible for the compliance of the group during their training/competition session.		
Prerequisites and Education	Before your group can train/compete at the CHA you must attend an induction at the CHA and agree to the terms and conditions of training under the Cairns Hockey COVID Safe management plan. As part of your role, you may wish to view the following course: Infection Control – This is a very quick and easy online course to review all the important facts to stop the spread of the virus. It takes between 10 and 20 minutes. TAFE COVID SAFE – Although this course refers to dining in. The first section covers off on general information such as hygiene and cleaning.		
Duties	• Be familiar with the CHA Covid Safety Management Plan. • Be responsible for your group and ensure they follow the CHA COVID safe rules. • Communicate the rules and terms and conditions of entry to your group. • Manage the time to ensure your group is in and out on time. • Recommended to wipe down any high touch points before entering your zone. • Recommended to clean all equipment that will be shared with the next group in the designated cleaning solutions provided. • Ensure all belongings have been taken after the training/competition session. Nothing should be left behind. • Be the point of contact between your group and CHA.		
Approved by	CHA General Manager	Date	17/12/2021

Appendix 2.



Appendix 3.



Appendix 4.



CAIRNS HOCKEY PARTICIPATION LINKED TO QLD GOV GUIDELINES

In line with the QLD Government Plan, restrictions to Sport, Recreation and Fitness Activities as at 17 December 2021, Easing of Restrictions. Please note this directive is subject to change in accordance with any new Government directive or information that comes available to CHA.

	VACCINATED	UNVACCINATED	INFORMATION
Visiting Facilities	✓	✓	Cairns Hockey Hockey venues are open air facility and not ticketed so stadium restrictions do not apply. All attendees are required to check in using the Qld Check in app.
Canteen	✓	✓	Vaccinated and unvaccinated persons are permitted to attend and participate.
Bar	✓	✓	Cairns Hockey canteen and bar areas considered takeaway and is not mandated. Social distancing restrictions remain in place. CHA Liquor Licence Plan remains in place.
Team Players	✓	✓	It is not possible for contact sports to observe physical distancing while undertaking activity, however physical distancing should be observed at all other times, where possible.
Off Field Positions	✓	✓	Indoor spaces associated with outdoor venues such as clubhouses are required to follow occupant density requirements of one person per two square metres. Mask only to be worn inside.
	✓	✓	Whilst not mandatory, it's best practice to continue to clean frequently touched surfaces and shared equipment.